

LIFELINE FOR THE EMPOWERMENT AND DEVELOPMENT OF CONSUMERS, INC.
Board Minutes
June 11, 2009

CALL TO ORDER: Meeting called to order by Linda Child

PERSONAL MOMENT OF SILENCE

ROLL CALL/QUORUM DETERMINATION:

Present: Dianne Rafferty, Erin Johnson, Mark Pohovey, Linda Child, Dan Culliton, Cliff Bolling, Jeremy Iosue, Rita McMahon

Absent: Denise Powell and Anita Savastano

Excused: Michelle Herron Lori Adler

Staff: Carrie Dotson, Michelle Mezaris

APPROVAL OF MINUTES:

- A motion to approve the Minutes for the May 20th Board Meeting was made by Dianne Rafferty, second by Jeremy Iosue. **Motion Carried**

ADDITIONS OR AMENDMENTS TO THE AGENDA: None

PUBLIC COMMENT: None

FINANCE REPORT:

- Will receive May report with the June report in early July.

COMMITTEE REPORTS

Finance Committee

- N/A

Fundraising Committee:

- **Tuesday, July 7th Applebee's Fundraiser-** Applebee's in Mentor will be donating 15% of sales for those presenting the Lifeline coupon when they dine. Carrie emailed the flyer (with coupon) and info to Board and other interested parties. Come and bring friends!
- **Dancing Under the Stars:** Erin has purchased some decorations for the event (she is working on the decorations committee). Carrie has sponsorship info in the red folders. There are letters and a form that can be completed by sponsors- either businesses or individuals. Carrie attended a cocktail party for the event and the dance participants had an opportunity to meet one another. **Dancing Under the Stars event is Saturday, August 8th at Lakeland.**

HR Committee:

- N/A

Programming Committee:

- N/A

By Laws and Membership:

- N/A

DIRECTOR'S REPORT:

- Carrie requested \$2,000 be moved from the savings to medical services at the last meeting. However, since then Lifeline received notice of the CSBG ARRA funds and did not end up moving the money. Carrie requested tonight that \$2,000 now be moved to corporate account to cover miscellaneous unrestricted expenses such as the water bill. Motion made by Rita McMahon and 2nd by Mark Pohovey. **Motion Carried.**
- Carrie informed the Board that Lifeline will not be getting ADAMHS Board funding for this year. We will reapply for next year's funding cycle.
- The new HEAP staff has started as of June 1st. They are sharing some time between both agencies for training.
- Carrie presented the amended Pike County financial services contract due to the new HEAP contract and CSBG ARRA money. The current contract is for \$760 per month and will increase to \$1,300 per month. Once the ARRA funds are expired in September 2010 the cost will decrease to reflect only the additional HEAP costs. Motion made by Erin Johnson and 2nd by Rita McMahon. **Motion Carried.**
- 2009 awards will be presented at the July 15th board meeting. It will be held at Chester's Legacy Tavern. The Board meeting will begin at 5:30PM with dinner to follow at 6:30PM. Lifeline will be covering costs of Board members- spouses can attend at an additional cost. Email Carrie if you would like more info.
- Carrie presented the CSBG ARRA budget to the Board along with programming initiatives to address needs of community.
 1. First, the 2009 Needs Assessment was discussed and the top needs of community included housing, training/education, and transportation, etc.
 2. Second, Carrie went through each line of the budget to offer further details and to answer any questions. The focus of Lifeline will be on new programs such as VITA (tax prep for low income families), Employment and Training (collaborations with Auburn and Lakeland), Transportation, Eye Exam Services. Additional funds will assist current programs such as prescription assistance, diabetes, Life Skills and medical services. A new staff member will be hired as a part-time receptionist (~30 hours/week). This will be a contractual position ending September 2010 unless funding can be found to continue employment. The VITA program will require a part time coordinator beginning Nov 2009 and work through tax season. Current Lifeline staff will receive a 5% increase in salaries that will begin July 1, 2009 and expire September 30, 2010. By spreading some of the ARRA money to cover many of the operational costs, Lifeline will likely be able to carry-over a portion of the formula CSBG 2008-09 grant which will be available to use once the ARRA money is exhausted. Motion to approve CSBG ARRA budget and plan made by Dan Culliton and 2nd by Erin Johnson. **Motion Carried.**

OLD BUSINESS: None

NEW BUSINESS: None

BOARD COMMENTS: None

NEXT MEETING DATE & TIME:

- The next board meeting will be held on July 15th at 5:30PM at Chester's.

ADJOURNMENT:

- Motion to adjourn the meeting made Linda Child, second by Erin Johnson. **Motion carried.**

Respectfully submitted,

Dianne Rafferty, Secretary