

LIFELINE FOR THE EMPOWERMENT AND DEVELOPMENT OF CONSUMERS, INC.
Board Minutes
January 27, 2010

CALL TO ORDER: Meeting called to order by Jeremy Iosue

PERSONAL MOMENT OF SILENCE

ROLL CALL/QUORUM DETERMINATION:

Present: Dianne Rafferty, Erin Johnson, Mark Pohovey, Rita McMahon, Jeremy Iosue, Dan Culliton, Pam Morse, Joyce Bates, Cliff Bolling, Michelle Herron

Absent:

Excused: Jennifer Dimmick, Lori Adler, Joyce Taylor

Guests: Georgette Black, Don Waytes

Staff: Carrie Dotson, Cate Hearn

APPROVAL OF MINUTES:

- A motion to approve the minutes for the December Board meeting was made by Mark Pohovey, second by Rita McMahon. **Motion Carried**

ADDITIONS OR AMENDMENTS TO THE AGENDA: none

- Guest introductions:
Georgette Black was nominated by Lake Metropolitan Housing Authority. She recently graduated from college and holds 2 Associate's Degrees. She is not currently employed and is anxious to be of assistance.
- Don Waytes was born and raised in Painesville and works for a small bank in Willoughby. He is interested in contributing to our community. Don was nominated by the City of Painesville.
- Mark has spoken to Jon Ruple, who attended last month's meeting. Jon has decided that he is interested in bidding on our auditing contract. For this reason he will not be pursuing Board membership.

PUBLIC COMMENT: none

FINANCE REPORT:

- Will be sent to Board as soon as Carrie has completed them.

COMMITTEE REPORTS

Finance Committee:

- Committee met on 1-26-10. Single-year audit was finally received and has been forwarded to ODOD. Because of the delay in receiving the audit, the finance committee recommends breaking the contract with Kolita (one year remains on the current contract). A motion to break contract was made by Erin Johnson, 2nd by Michelle Herron. **Motion carried.**
- The Ohio Department of Development completed their two-year audit in December and we had no findings. The audit was completely clean. Rita thanked the staff for their hard work.

Fundraising Committee:

- Committee met on January 13th and discussed goals for March Mania, Dancing Under the Stars, and the Annual Campaign. Erin encouraged Board participation in the Dancing event, which is very well supported by Family Planning's Board of directors. This event is scheduled for August 7th at the Madison Country Club.
- March Mania is scheduled for March 12th; invitations were mailed out last week. Carrie passed out extras to Board members, as well as a list of ways the board can assist with this year's event, including finding event sponsors, the purchase of tables and various specific items for auction baskets as well as donations of time shares, hotel stays or golf packages. Carrie also asks that each Board member sign up to work some part of the event for an hour or two and contribute one item to the March Mania party table which will be auctioned off. Tickets for the party table raffle will be mailed to Board members for pre-sale.

HR Committee: none

By Laws and Membership:

- There are still five open slots on the board of directors; Mark asks that board keeps this in mind in case they become aware of someone who may be interested. Please contact Carrie or Mark if you know of someone.
- The revision to the Board by-laws was presented at the December Board meeting and distributed to the Board, per the by-laws. The revision includes: Page 5, Section 2-c, which as proposed reads, "All board members shall execute a board member agreement annually to maintain eligibility to serve on the Lifeline, Inc board". Mark made a motion to adopt this by-law revision, second by Rita. **Motion carried.**

Programming Committee:

- A meeting is scheduled for February to review Lifeline's proposal to acquire the 2-1-1 Lake County program.

Director's Report:

- Elaine Crane has made a \$1,000 donation to Lifeline. This is money she raised at a fundraiser and she requests that it be used for housing programs. Maribel has some initial ideas for these funds.
- Carrie requests that \$3,000 be moved from the savings into the corporate account for miscellaneous administrative expenses. Rita motions that the money be moved. Second by Mark. **Motion carried.**
- Carrie requests permission to dispose of a broken laptop and phone. Motion made by Rita, second by Dianne. **Motion carried.**
- Carrie continues to work on the 2-1-1 proposal. It will be due two days after the February Board meeting and will need to be voted on at that meeting. *For this reason, Board attendance at the February meeting is very important.*

Program Reports:

- Stephanie Beres introduced the VITA program to the Board. The first clinic will be held on February 6th. The Board asked questions for clarification and requested that she email a copy of the flyer to members who may be able to post them for clients.
- Cate explained Ohio Benefit Bank program.

Old Business: None

New Business: Election of Officers

- President: Rita nominates Jeremy, second by Mark. **Motion carried - President: Jeremy Iosue**
- Vice President: Mark nominates Dianne, second by Erin. **Motion carried - Vice President: Dianne Rafferty**
- Treasurer: Rita nominates Mark, second by Dan. **Motion carried-Treasurer: Mark Pohovey**
- Secretary: Rita nominates Erin, second by Dianne. **Motion carried-Secretary: Erin Johnson**

Board Comments:

- Brief discussion on the date of the March Board meeting. It is scheduled for March 17, which is obviously St. Patrick's Day. Board declined to hold the meeting on St. Patty's Day and will instead hold the March meeting on March 10.

NEXT MEETING DATE & TIME: The next meeting will be February 17 at 5:30 p.m. in the Key Conference Room.

ADJOURNMENT:

- Motion to adjourn the meeting made by Pam Morse, second by Dianne. **Motion carried.**

Respectfully submitted,

Erin Johnson, Secretary