

LIFELINE FOR THE EMPOWERMENT AND DEVELOPMENT OF CONSUMERS, INC.

Board Minutes

July 21, 2010

CALL TO ORDER: Meeting called to order by Mark Pohovey

PERSONAL MOMENT OF SILENCE

ROLL CALL/QUORUM DETERMINATION:

Present: Joyce Bates, Michelle Herron, Dianne Rafferty, Joyce Taylor, Erin Johnson, Rita McMahon, Lori Adler, Mark Pohovey, Jeremy Iosue, Georgette Black, Pam Morse, Cliff Bolling

Absent: Jennifer Dimmick

Excused: Dan Culliton, Don Waytes

Guests: N/A

Staff: Carrie Dotson, Michelle Mezaris

APPROVAL OF MINUTES:

- A motion to approve the minutes for the May 19th Board meeting was made by Rita McMahon, second by Joyce Bates.
Motion Carried

ADDITIONS OR AMENDMENTS TO THE AGENDA: none

PUBLIC COMMENT: none

FINANCE REPORT:

- Finance report was completed and enclosed.

COMMITTEE REPORTS

Finance Committee:

- Mark reported on the wage and salary plan created by the committee. Carrie stated that the plan is necessary now that Lifeline has expanded and increased the number of employees. Mark reported that the attached spreadsheet and policy demonstrates the proposed plan and structure. Jeremy did much of the research and the committee believes the salary ranges listed are in line with the market. Mark asks that all Board members read the plan and contact the committee with any questions. A vote will be taken at the August meeting.

Fundraising Committee:

- Dancing Under the Stars is August 7th and we still need corporate sponsors. So far, there are only 75 RSVP's and the goal is 300. **RSVP's are due July 30th** and Jeremy is still collecting pledges for his dance.
- Volunteers are still need for Dancing Under the Stars set up on Thursday August 5th from 6:30PM-9ish at Madison Country Club. Call Carrie if you are interested.
- Rita reported the Annual Campaign will kick off again this August.
- Georgette added that she is interested in putting together a cookbook for a fundraiser.

HR Committee: No report

By Laws and Membership: No report.

Programming Committee:

- Carrie reported that Lifeline has unofficially received approval from United Way that our 2-1-1 proposal was accepted. Currently, there is a transition plan being created and Lifeline is awaiting formal notification from United Way before making this news available to the public.

- Strategic Plan Update: Lori reported that the committee is still revising the plan. The committee wants to ensure that all of the wording, objectives, strategies, and goals correlate to what Lifeline has become with its recent expansions. The committee will present the revised plan at the August meeting.

Director's Report:

- Carrie submitted a budget revision to ODOD for the ARRA funds to ensure the money is appropriately and entirely spent before September 30th. Some funds were taken from Employment and Training and Transportation then put into the Eye Care Program as well as increasing the hours of Lifeline's receptionist from 30 to 35 per week.
- In order to meet the June deadline, the Executive committee met and approved the revised CSBG budget to include \$21,003 of carryover funds from the 2008-09 grant. That amendment was included with your Board packets.
- Lifeline received the 2011 United Way allocation. There was an increase in funding for two programs. It may appear that Lifeline was given less money but we asked for funding for one less program than previous years. The total is \$51,706.

Program Reports: None

- HEAP Summer Cooling Program is in full swing. Three weeks into the season the staff has seen over 160 clients. Carrie anticipates the funding to run out and not carry the program through the summer. She's looking into requesting additional funds from ODOD.

Old Business: None

New Business: None

Board Comments: None

NEXT MEETING DATE & TIME: Wednesday, August 18th at 5:30PM at Lifeline's office.

ADJOURNMENT:

- Motion to adjourn the meeting made by Rita McMahon, second by Erin Johnson. **Motion carried.**

Respectfully submitted,

Erin Johnson, Secretary