

**LIFELINE FOR THE EMPOWERMENT AND DEVELOPMENT OF CONSUMERS, INC.**  
**Board Minutes**  
**May 18, 2011**

**CALL TO ORDER:** Meeting called to order by at pm

**PERSONAL MOMENT OF SILENCE**

**ROLL CALL/QUORUM DETERMINATION:**

**Present:** : Michelle Herron, Erin Johnson, Rita McMahon, Pam Morse, Don Waytes, Julia Evola, Joyce Bates, Jennifer Dimmick, Lori Adler

**Absent:** Georgette Black, Cliff Bolling

**Excused:** Joyce Taylor, Mark Pohovey, Paul Stefanko, Jeremy Iosue,

**Guests:** Dawn Nickerson

**Staff:** Carrie Dotson, Cate Hearn

**APPROVAL OF MINUTES:**

- A motion to approve the minutes from the April Board meeting was made by Michelle Herron, second by Erin Johnson. **Minutes approved.**

**ADDITIONS OR AMENDMENTS TO THE AGENDA:** Because Mark and Jeremy are both absent, there will be no executive session as indicated on the agenda.

**PUBLIC COMMENT:** none

**FINANCE REPORT:** No report at this time—Carrie is working on and will have to the Board as soon as possible.

**COMMITTEE REPORTS**

**Fundraising Committee:**

- **Dancing Under the Stars:**
  - We will have 11 dancers this year.
  - Carrie requests donations to help with the cost of the cocktail party that will be held at the Gibson's house next week. This is when the celebrities will meet their professionals and learn about our agencies.
  - Carrie also reminds Board that they have been asked to sell advertisements for the program. The ads can be purchased in three different sizes and each member is asked to sell 2. This will be the only requirement for Board members.
  - Invitations to the event will go out soon.
  - Jeremy will be one of the judges this year!
- **Annual Campaign:**
  - Thanks to a last minute, anonymous donor, we closed the Annual Campaign over our goal!

**HR Committee:** No report

**Finance Committee:**

- The single-year audit is currently under way. Because our federal grant expenditures are over \$500,000 the audit is now more involved and more expensive than it has been in the past. The auditor was here for three days, and says we should have the final report by the end of June.

#### By Laws and Membership Committee:

- Dawn Nickerson, from the Lake County Health Department, was our guest this evening. She introduced herself and expressed interest in joining our Board as a representative of the low-income sector.
- Rita has identified another potential member, Kathleen Homyock. She will be attending next month's meeting. This leaves one open spot.

#### Programming and Planning Committee:

- Carrie passed out a list of costs and anticipated expenses for 211 transition. Although the Board gave her permission to move money from the savings to the checking, she has not yet done so because the bills have not come in yet.
- We have been actively seeking donations of furniture for the new space and will try to cut our expenses wherever possible.
- We continue to wait for final designation approval from AIRS. This approval is all that is needed in order for us to schedule a moving date.
- Carrie and Cate have begun to see a number of problems with the functioning of 211. The quality of the data and technology seem to be having a serious impact on the resulting product. We are more aware than ever of the need to upgrade the technology as soon as possible.
- Carrie and Cate are working on finding appropriate coverage for overnight calls. This is necessary for accreditation. We will be meeting with Pathways and with Youngstown First Call for Help. Youngstown's agency is already accredited and therefore meets the criteria mandated by AIRS.
- 211 staff have been invited to the Annual Dinner on June 15<sup>th</sup>.

#### Director's Report:

- HEAP will have a summer program this year, but the exact dates and budget are not yet available. It will most likely be from July 1<sup>st</sup> until August 31<sup>st</sup>.
- We have not yet gotten any word about the 2012 CSBG budget.

#### Program Reports:

- Health programs are being handled by Michelle now so that Maribel can focus more on the Housing program, which is getting busier. Carrie still hopes to be able to hire someone to replace Cate, but we will wait to see what the funding situation looks like next year.

#### Old Business:

- **Reminder: Annual Dinner will be June 15<sup>th</sup> at Rider's Inn. We will have a short Board meeting at 5:30 and the dinner will begin at 6:00.**

#### New Business: None

#### Board Comments:

- Pam presented the idea of passing out pledge cards to the Board members early in the year, probably June. This would allow each person to choose exactly when they can most easily make their donation during the summer. All members agree that starting early is a good option and many thought that being able to make payments (divide pledge into 3 or 4 parts) would give them more flexibility.

**NEXT MEETING DATE & TIME: June 15, 2011 at Riders Inn. Meeting at 5:30, dinner at 6:00.**

#### ADJOURNMENT:

- Motion to adjourn the meeting made by Pam, second by Joyce. **Meeting adjourned at 6:30 pm**