

LIFELINE FOR THE EMPOWERMENT AND DEVELOPMENT OF CONSUMERS, INC.
Board Minutes
December 17, 2008

CALL TO ORDER: Meeting called to order by Linda Child, President

PERSONAL MOMENT OF SILENCE

ROLL CALL/QUORUM DETERMINATION:

Present: Linda Child, Rita McMahon, Bob Zaluski, Michelle Herron, Lori Adler, Dianne Rafferty, Anita Savastano

Absent: N/A

Excused: Erin Johnson, Dan Culliton, Jeremy Iosue

Staff: Carrie Dotson, Maribel Young

Guests: Mark Pohovey, Cliff Bolling

APPROVAL OF MINUTES:

- A motion to approve the Minutes for the November 19 Board Meeting was made by Rita McMahon, second by Bob Zaluski. **Motion Carried**

ADDITIONS OR AMENDMENTS TO THE AGENDA: None

PUBLIC COMMENT: Mark Pohovey introduced himself to the Board. He works at Avery Dennison and has been active in his church in the past and has been looking for another way to assist his community. He is interested in joining Lifeline's Board.

FINANCE REPORT:

- Please see the attached copy of the Financial Report in the Board Packet.

COMMITTEE REPORTS:

Fundraising Committee:

- Carrie asked Board to please sign annual campaign reminder post cards.
- To date, Lifeline has \$2,550 in donations to date with 35 donors (17 new)
- Carrie passed out March Mania flyers to Board (Sponsorship, How You Can Help, Save the Date)
- Carrie passed out the Party Table donation list for members to sign up for items. There are still items available.

HR Committee:

- Lifeline is still awaiting the findings letter from ODMH before any new policies can be officially drafted and then recommended to the Board.

Finance Committee:

- Committee met on December 10th with Pike County staff to discuss adjustments to fiscal procedures. Toni Graves and Ray Roberts came to Lifeline to determine what Lifeline's needs are

and their capability to accommodate the changes. The changes Lifeline wanted will allow data to be more efficiently tracked and easier to read. These changes will help with Lifeline's annual audit.

Programming Committee:

- The Strategic Planning sessions have been confirmed. They will be **Wednesday, February 18th** from 5:30-9:30PM at Lakeland Community College and **Saturday, February 21st** from 8:30AM-12:30PM at Lakeland Community College. Dinner and breakfast will be served respectively. Room location will be given at a later date.

By Laws and Membership:

- Motion to accept Cliff Bolling as a new Board member representing the low-income population and recommended by St. John's Baptist Church was made by Bob Zaluski, 2nd by Linda Child. **Motion Carried.**
- Bill Margalis submitted his resignation as of November 30. A letter requesting a new recommendation has been sent to the Lake County Board of Commissioners, but no replacement has been found yet.
- Motion was made to accept Rita McMahon as representative of the Lake County Mayors and Managers Association on the Board. Motion made by Bob Zaluski, 2nd by Michelle Herron. **Motion Carried.**
- Rita updated that she is working to find a replacement member for her slot as representative of City of Painesville.
- Carrie updated that Denise Powell from the Painesville Area Senior Center is still interested in the slot available to represent low-income populations, but that she had to be out of town for this meeting.

DIRECTOR'S REPORT:

- Lifeline received a \$4,000 emergency grant from the UWLC for the prescription assistance program to finish out the 2008 year.
- Tonight was Bob Zaluski's last Board meeting. His final term has ended as of Dec. 30.
- The CVS Foundation granted Lifeline \$3,500 for the prescription assistance program.
- The Western Reserve Junior Service League granted Lifeline \$1,000 for the Life Skills Program for 2009.
- Carrie reminded the Board that in January we will hold Board elections and have committee sign ups.
- Carrie requested \$1,500 to be moved from savings to the corporate checking account. Motion made by Bob Zaluski, 2nd by Rita McMahon. **Motion Carried.**
- Carrie asked Board to approve the disposal of old office equipment: a chair, TV and file cabinet. All items are broken. Motion made by Bob Zaluski, 2nd by Anita Savastano. **Motion Carried.**

OLD BUSINESS: None

NEW BUSINESS: None

BOARD COMMENTS: None

NEXT MEETING DATE & TIME:

- The next Board meeting will be held on January 21, 2009 at 5:30PM.

ADJOURNMENT:

- Motion to adjourn the meeting made by Bob Zaluski, 2nd by Rita McMahon. **Motion Carried.**

Respectfully submitted,

Dianne Rafferty, Secretary