

LIFELINE FOR THE EMPOWERMENT AND DEVELOPMENT OF CONSUMERS, INC.
Board Minutes
January 21, 2009

CALL TO ORDER: Meeting called to order by Linda Child, President

PERSONAL MOMENT OF SILENCE

ROLL CALL/QUORUM DETERMINATION:

Present: Linda Child, Rita McMahon, Bob Zaluski, Michelle Herron, Lori Adler, Dianne Rafferty, Anita Savastano, Erin Johnson, Dan Culliton, Jeremy Iosue, Cliff Bolling

Absent: N/A

Excused: N/A

Staff: Carrie Dotson, Michelle Mezaris

Guests: Mark Pohovey, Denise Powell

APPROVAL OF MINUTES:

- A motion to approve the Minutes for the November Board Meeting was made by Dianne Rafferty, second by Rita McMahon. **Motion Carried**

ADDITIONS OR AMENDMENTS TO THE AGENDA: None

PUBLIC COMMENT: N/A

FINANCE REPORT:

- Please see the attached copy of the Financial Report in the Board Packet.

COMMITTEE REPORTS:

Fundraising Committee:

- Timeline is being created which will outline the entire March Madness event.
- Sign up sheet for the volunteer segments for the event was passed around.
- March Mania Party Raffle item sign up was sent around for additional donations.
- March Mania invitations were passed out to Board members.
- Annual Awards were discussed and the recommendations were below. Motion was made by Dan Culliton and 2nd by Rita McMahon. **Motion Carried.**
 - Bob Zaluski- Mildred P. Wilson Award
 - Fair Housing Resource Center- Outstanding Partnership Award
 - BALD- Community Spirit Award
 - Gloria Johnson- Outstanding Achievements Award

HR Committee:

- Lifeline received the ODMH findings letter on December 22, 2008.
- Jeremy has made revisions to the HR manual to comply with ODMH regulations. See memo given at meeting and email sent prior to Board meeting.

- Carrie presented agency wide changes that were required by ODMH for the operations manual.
- Michelle presented all ODMH policies that were created and/or revised to become compliant with the regulations. These policies are frequently only applied to the Family Development Program.
- Please review these recommendations for changes to the policy manual and be prepared to vote on them in March.
- Motion made by Dan Culliton and 2nd by Jeremy Iosue to adjourn into Executive Session. **Motion Carried.**
- Motion made by Jeremy Iosue to return to regular session. Motion 2nd by Erin Johnson. **Motion Carried.**
- Jeremy recommended Michelle Mezaris receive \$900 stipend to be received March 30th and June 30th for work completed for FHRC. Motion made by Rita McMahon and 2nd by Michelle Herron. **Motion Carried.**

Finance Committee:

- Carrie to follow up with the Pike County Community Action Agency regarding the new format for the reports.

Programming Committee:

- Please email Carrie regarding your RSVP for the Strategic Planning sessions in February.

By Laws and Membership:

- Board voted in new members: Denise Powell of the Painesville Area Senior Citizens Center who will represent the low-income sector and Mark Pohovey from Avery Denison who will represent the private sector. For both votes: motion made by Rita McMahon, 2nd by Erin Johnson. **Motion Carried.**

DIRECTOR'S REPORT:

- There are many new trainings available free to Community Action Agencies. Carrie distributed the information and encouraged Board Members to attend.
- Meds program spent \$4,000 that the United Way gave in approximately six weeks.

OLD BUSINESS: None

NEW BUSINESS:

- New officers voted in for the year.
 - President: Linda Child- Motion made by Rita McMahon and 2nd by Jeremy Iosue. **Motion Carried.**
 - Vice President: Jeremy Iosue- Motion made by Rita McMahon and 2nd Linda Child. **Motion Carried.**
 - Secretary: Dianne Rafferty- Motion made by Rita McMahon and 2nd by Dan Culliton. **Motion Carried.**
 - Treasurer: Rita McMahon- Motion made by Linda Child and 2nd by Anita Savastano. **Motion Carried.**

BOARD COMMENTS: None

NEXT MEETING DATE & TIME:

- The next Board meeting will be held at Lakeland Community College for the Strategic Planning session. Begins at 5PM until approximately 9PM in Room A-2100.

ADJOURNMENT:

- Motion to adjourn the meeting made by Dan Culliton, second by Rita McMahon. **Motion Carried.**

Respectfully submitted,

Dianne Rafferty, Secretary