

LIFELINE FOR THE EMPOWERMENT AND DEVELOPMENT OF CONSUMERS, INC.
Board Minutes
March 18, 2009

CALL TO ORDER: Meeting called to order by Linda Child, President

PERSONAL MOMENT OF SILENCE

ROLL CALL/QUORUM DETERMINATION:

Present: Linda Child, Rita McMahon, Michelle Herron, Lori Adler, Dianne Rafferty, Erin Johnson, Dan Culliton, Jeremy Iosue, Mark Pohovey

Absent: Cliff Bolling, Denise Powell, Anita Savastano

Excused: N/A

Staff: Carrie Dotson, Maribel Young

Guests: Kristin Knipp

APPROVAL OF MINUTES:

- A motion to approve the Minutes for the February Board Meeting was made by Jeremy Iosue, second by Dan Culliton. **Motion Carried**

ADDITIONS OR AMENDMENTS TO THE AGENDA: None

PUBLIC COMMENT: Kristin Kipp is interested in working with Lifeline. Kristin is a graduate of Harvey High School and is currently the Development Coordinator for the Crohn's and Colitis Foundation. Kristin is also the president-elect of the United Ostomy Association of America.

FINANCE REPORT:

- Finance Report has been completed and distributed to all board members.

COMMITTEE REPORTS:

Fundraising Committee:

- The feedback thus far for the March Mania event has been all positive. Any additional ideas or feedback about the event should be sent to Carrie as soon as possible. Linda has suggested we look into obtaining access to a credit card machine. Jeremy spoke to the band and they would like to attend one of the meetings to give their feedback.
- Next event is Dancing under the Stars and it is a joint event with Family Planning. Attendance for this event is encouraged, but not required. At this time there are 8 dancers booked and it will be held at Lakeland CC's Breakers.

HR Committee:

- A motion to approve the proposed changes to the policy manual, which were presented at January's meeting, was made by Rita McMahon, second by Lori Adler. **Motion Carried**
- A joint meeting with the Finance Committee is scheduled immediately after the board meeting to begin work on the HEAP transition.

Finance Committee:

- Carrie has completed the finance report for February and next month she will have the final report for 2008.
- A joint meeting with the HR Committee is scheduled immediately after the board meeting.

Programming Committee:

- Carrie and Carol Willen have finished the Strategic Planning report and copies will be sent out as soon as possible.
- A new sign-up sheet for committees will be passed around at the next board meeting for Committee explanations & re-assignments.

By Laws and Membership:

- Mark & Rita presented proposed changes to our Board by-laws. The first change is designed to include both minority and mentally ill persons in consideration for our Board of Trustees, in addition to low-income populations. This is in response to ODMH requirements.
- The second change that is up for proposal is the addition of a new Board standing committee, a marketing committee. This come from discussion at our strategic planning retreat and the emphasis put on marketing in the final strategic plan. After discussion from the Board it was decided that the Marketing Committee should be an ad hoc committee, rather than a standing committee, and therefore does not need to be added to the by-laws.
- Please be prepared to vote at the April board meeting on these proposed changes.

DIRECTOR'S REPORT:

- March Mania was a success and Carrie will have the final profit report by next board meeting.
- UW FY 2010 application has been submitted and we had a site visit from the Health and Wellness E&I panel. We are expecting to have one more site visit and to go before both panels to present all five programs.
- Rita, Linda, Carrie and Maribel met with representatives from ACCAA to discuss the transition of HEAP back to Lifeline. ACCAA's staff has been regularly sending Carrie information so that we can begin to plan for the transition. Carrie & Dick Pepperney, the ACCAA Executive Director, had a conference call with their respective ODOD Monitors to discuss the transition and have secured their support. They will advocate for us at the ODOD level.
- Our HOME Funds grant was increased by the Lake County Federal Grants Office to help with security deposits and first month rent. This is a grant increase from \$100,000 last year to \$130,000 this year. In addition, Lifeline has received additional funding from the Lake County Federal Grants Office to assist with first month rent through a state homeless prevention grant. They will sub-grant \$75,200 over two years to Lifeline.
- A state monitor from OHTF is expected next week to do a review of our Down Payment Assistance Program.

OLD BUSINESS: None

NEW BUSINESS: Board meeting for June will be cancelled.

BOARD COMMENTS: None

NEXT MEETING DATE & TIME:

- The next Board meeting will be held on Wednesday, April 15th at 5:30

ADJOURNMENT:

- Motion to adjourn the meeting made by Dan Culliton, second by Jeremy Iosue. **Motion Carried.**

Respectfully submitted,

Dianne Rafferty, Secretary