

**Lifeline, Inc. Board of Directors**  
**May 30, 2019**  
**Emergency Board Meeting**

**Call to order:** Meeting called to order by John Shepard at 6:00 PM.

**In Attendance:** Doris Behnke, Lenore Collins, Paula Gordos, Pamela Gouldsberry, Sean Kramer, Rob Moore, Carrie Morgan, Jennilynn Patterson, John Shepard, Christine Shoop, Kate Stein, Robert Weger

**Excused:** Melissa Amspaugh, Aaron Burko, Pam Morse, Sue Whittaker, Tony Zampedro

**Absent/Unexcused:** None

**Guests:** None

**Staff:** Carrie Dotson, Michelle Mezaris

**Quorum Determination:** Quorum Achieved

**Additions or amendments to the agenda:** None

**Committee Reports:**

**Ad Hoc- Facilities Expansion:** Christine Shoop reported the following:

- Carrie updated that when she went to meet with Dan Smith to share with him the Board's decision at our May 15 meeting, he then proposed another option that Carrie felt was a better option and worth sharing with the Board. Because time was important, we scheduled this meeting.
- Essentially, it's the Telegraph building in downtown Painesville, a couple of blocks down the street from our current office. The lower level has 18,000 square feet of wide open available space. Dan Smith owns this building and it has no offers on it. His company is planning a full exterior renovation of the property, which would be at no cost to us. The 18,000 square feet could be built out to our specifications, potentially with 10,000 square feet used now and 8,000 feet to grow into in the future. The building has a huge parking lot, which would also be really beneficial.
- Dan felt that he could do this renovation for the same, or even potentially less than what the 1<sup>st</sup> floor of our building would've cost. Our target would still be \$12,500/month over a 10 year lease at the highest.
- Following discussion, the Committee recommended that the full Board pursue the option of the Telegraph building repurposing/redesign with Carrie and Pam Morse negotiating the best rate we can, not to exceed \$12,500/month over 10 years. Christine Shoop made a motion to move forward with this new opportunity in the Telegraph building. Rob Moore seconded. **Motion carried.**

**Adjournment:** Christine Shoop made a motion to adjourn at 6:18 p.m. Doris Behnke seconded. **Motion carried.**